## SINGAPORE TECHNOLOGIES ENGINEERING LTD

(Incorporated in the Republic of Singapore) Company Registration No. 199706274H

28 March 2024

Dear Shareholder

We are pleased to enclose printed copies of the Notice of Annual General Meeting and proxy form for the upcoming 27th Annual General Meeting ("AGM") of Singapore Technologies Engineering Ltd ("ST Engineering" or the "Company") to be held on Friday, 26 April 2024 at 2.30 p.m. at Marina Bay Sands Expo and Convention Centre, Level 4, Melati Ballroom, 4001AB-4 and 4101AB-4, 10 Bayfront Avenue, Singapore 018956. The AGM will be held in a wholly physical format. There will be no option for shareholders to participate virtually.

In line with ST Engineering's sustainability strategy, we have discontinued the practice of mailing ST Engineering's annual reports and letters to shareholders. Instead, ST Engineering's Annual Report for the financial year ended 31 December 2023 (the "Annual Report 2023") and its Letter to Shareholders dated 28 March 2024 (in relation to the proposed renewal of the mandate for interested person transactions and the proposed renewal of the share purchase mandate) (the "Letter to Shareholders") will be available for download from the Company's website from the date of this letter.

The Annual Report 2023 may be accessed at the URL <a href="https://www.stengg.com/annual-reports">https://www.stengg.com/annual-reports</a> by clicking on the "Read it online" or "Download report" buttons under the section "View our Latest Annual Report". The Letter to Shareholders may be accessed at the URL <a href="https://www.stengg.com/en/investor-relations/agmegm/">https://www.stengg.com/en/investor-relations/agmegm/</a> by clicking on the link for "Letter to Shareholders" under the tabs for "2024" and "27th Annual General Meeting". You will need an internet browser and PDF reader to view these documents.

The Annual Report 2023 and the Letter to Shareholders may also be accessed at the SGX website at the URL https://www.sqx.com/securities/company-announcements.

We hope that you will join our sustainability efforts and embrace e-communications by accessing these documents electronically via the above-stated URLs. However, if you still wish to receive printed copies of the Annual Report 2023 and/ or the Letter to Shareholders for this year, please complete the Request Form enclosed, or otherwise made available on the Company's website at the URL <a href="https://www.stengg.com/en/investor-relations/agmegm/">https://www.stengg.com/en/investor-relations/agmegm/</a> and the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>, and submit it to us by 2.30 p.m. on Tuesday, 23 April 2024.

By submitting the Request Form, you agree and acknowledge that we and/or our service provider(s) may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

## Instructions for Participation in the AGM

Please note the deadline for submission of questions in advance of the AGM, which is 5.00 p.m. on Tuesday, 16 April 2024, and the deadline for submission of forms of proxy, which is 2.30 p.m. on Tuesday, 23 April 2024.

As voting at the physical meeting will be conducted via an online platform, please bring along a web-browser enabled device in order to access the voting function at the AGM.

For more information on the AGM, please email us at ir@stengg.com.

## **Verification for Attendance and Voting**

Please be reminded that we will need your/your proxy(ies)' or representative(s)' full name and full NRIC/passport number for verification purposes, and your/your proxy(ies)' or representative(s)' NRIC/passport will need to be produced for sighting at registration at the AGM. This is so as to ensure attendance and voting only by verified individuals. We reserve the right to refuse admittance to the AGM if we are unable to verify your/your proxy(ies)' or representative(s)' identity accurately.

Yours faithfully

For and on behalf of Singapore Technologies Engineering Ltd

Low Meng Wai/Tan Wan Hoon Company Secretary/Joint Company Secretary